

## **Contractor Safety Provisions for Service Contract – OTPC :**

1. Contractor shall maintain and use his equipment and systems of work inside the plant that are safe and without risks to human health. Contractor shall make arrangements inside the plant for ensuring safety and absence risks to human health in connection with the use, handling, transportation and storage of articles and substances. Contractor shall comply with information, instruction, training and supervision as are necessary to ensure the health and safety of all workers at work.
2. Every person engaged by the contractor will be provided with all required PPEs (like Safety Shoe, Safety Helmet, Eye Protector, Hand gloves, Respiratory dust Protector, etc. Contractor must provide and ensure that suitable Personal Protective Equipment conforming to the related Indian Standard (IS) code of practices are available and workers are equipped with such PPEs during presence and work inside the plant. All personal protective equipment shall comply with the applicable standards /regulations specified for that equipment.
3. Every contractor's workers shall go through safety induction and functional safety training pertaining to his work related hazards and safety precautions/practice/norms before deployment in work. Training will be imparted by company's (OTPC) authorized person or by any person authorized by the company.
4. Contractor shall conduct daily "Tool Box Safety Meeting" before starting of work for safety awareness of workers with all the information related to hazards and safety measures to be taken during the particular work to avoid risk of bodily injury and this will be recorded.
5. The Contractor shall obtain work permits prior to the start of work as per the company's norms. Unless permits are obtained works shall not be started on any equipment or site. All the conditions and instructions laid down in the work permit shall be strictly complied throughout the work. JSA (Job Safety Analysis) to be conducted by the contractor and adequate safety measures to be implemented to eliminate any risk of bodily injury.
6. Contractor must take immediate corrective action when a violation of any Safety guideline, Safety Rule which may detrimental to job safety, fire or environmental safety and may lead to risk of bodily injury. Contractors are responsible for adequate supervisions as are necessary to ensure the health and safety of all workers/persons working under him.
7. Contractor shall ensure that no person will be deployed by him for any work inside the company's premises who has not completed his 18 years of age. Sick workers shall not be deputed for work inside the factory. Medical test certificate of every contractor's worker containing test report of Blood Pressure, Blood Sugar Level, ECG, etc. shall be produced to the Medical Officer of the Company before deployment at site. Workers may be deployed at site strictly after declared medically fit to work by the Medical Officer of the Company.
8. All contractors, contractor's management, and contractors' employees are prohibited from reporting to the work place under the influence of alcohol or drugs which affect their working ability or safety.
9. Fall protection devices shall be used whenever fall hazards exist. Full body harnesses with double lanyard, shock absorbing lanyards and a proper attachment point are the minimum requirements for a personal fall arrest system. Safety belt with single lanyard will not be allowed for work at height. Only double lanyard full body harness will be allowed. No person will be allowed to work at a place without safety belt where there is a chance of fall from 1.8 meters distance.

10. The Contractor shall protect employees from electric shock while using power tools, appliances and related equipment. The Contractor shall install a Ground Fault Interrupter (GFI) on all power outlets /sources that will be used during construction and maintenance. Only qualified and authorized employees (possess valid electrical workmen's permit issued by the appropriate statutory authority) shall work on electrical equipment maintenance.
11. Contractors and sub-contractors must obtain permission to use any air supply on company site. Contractors and sub-contractors must also provide suitable noise suppression for pneumatic hammers drills.
12. No Scaffolding will be allowed which are made with wood, bamboo or coir rope. Only Scaffolding will be allowed which are made with steel scaffolding conforming as per IS 2750.
13. All Lifting machine, tools & tackles must be examined and tested in satisfactory condition by a competent person as per the provisions of Factories Act and Rules. The copy of test certificate must be kept at site and one copy to be submitted to the concerned department or safety department of the company before using the equipment inside the factory.
14. Every Gas Cutting Torch and gas cylinders must be equipped with Flash Back arrestor device.
15. Violation of Safety norms, working in contrary to standards, indulge of working in unsafe practices shall be subject to imposition of fine / penalty for each such violation.
16. Every motor vehicle used by the contractor inside the plant to be complied with the Motor Vehicle Rules (amended up to date).
17. Contractor shall comply with the Environment Protection Act 1986 and the Rules made there under.
18. Contractor must ensure that there must not be any adverse effect on Environment due their activities inside the plant premises.
19. Contractor shall comply with the applicable statutory provisions of following Act & Rules (as amended upto date) :
  - i) Factories Act 1948 and Tripura Factories Rules 2007
  - ii) Indian Boilers Act 1923 and Indian Boilers Regulations 1950
  - iii) Static & Mobile Pressure Vessels Rules 2016
  - iv) Gas Cylinders Rules 2016
  - v) Indian Motor Vehicle Act 1988 and Tripura Motor Vehicle Rules 1991
  - vi) Employees' Compensation Act 2010.
20. Contractors are responsible for ensuring safety and absence of risk of bodily injury by implementing all Safety measures and required compliance not limited to the above.