

Information Security Policy

<u>Policy Statement:</u> OTPC is committed to meet the Information Security requirements of its customers, employees and business partners. It shall do so through effective implementation and continual improvement of its Information Security Management System (ISMS) by identifying, evaluating and controlling risks to ensure the confidentiality, integrity and availability of its critical and sensitive information assets, and meet legal and statutory requirements.

<u>Objective</u>: OTPC will strive to ensure confidentiality, integrity, and availability of its Information Assets to meet all relevant Business, Legal, and Statutory requirements.

<u>Commitment:</u> OTPC is committed to meet the Information Security requirements of the Government of India, all other stakeholders including employees, by effectively implementing and continually improving its Information Security Management System (ISMS).

<u>Improvement:</u> The ISMS implemented at the OTPC will be periodically reviewed for effectiveness and will be suitably enhanced in view of changing trends and threats to the information, and the information assets, to ensure business continuity, minimize damage and maximize return on investments and opportunities.

SIGNATURE

MANAGING DIRECTOR

DATE: 18-01-2021